TechAdvance RAPSS Funding Proposal Instructions

Under the Grants tab – click “New Funding Submission” in the top left panel.

1.0.1 Select “ORSP”

1.0.2 When entering the Project Title, please be sure to enter “TechAdvance:” followed by the title.

1.0.6 Select Sponsor: Change the “Filter by” to ID and search 10513. Select Office of Research and Economic Development (ID 10513) and click OK.

1.0.8 Select Yes to “Are there additional personnel associated with this funding proposal”

1.0.10 Add Eusebio Pires (Eusebio.pires@rutgers.edu), Sherry Onweller (sherry.onweller@rutgers.edu), and your Department/Business Administrator as READ and EDIT members

Section 2

If there are any sub-awards to those outside of Rutgers, list them under Non-Rutgers recipients

Section 4
4.0.4 Select “Electronic via other”

4.0.5 Select “Yes” this is a limited submission

4.0.11 Select “No” this is not a pre-application

Section 9.0

9.0.1 Select “This proposal was selected after a competitive internal process at Rutgers”

Section 10.0

10.0.1 Add Pavita Howe (ph308@rutgers.edu) Eusebio Pires (Eusebio.pires@rutgers.edu) under Contact Information

10.0.2 Select “TechAdvance/TechXpress”

Section 12.0

12.1.1 Application submission deadline – put today’s date
12.1.3 Date response expected from sponsor – put today’s date
12.1.4 Expected Start Date – put the date which you plan to begin work on your TechAdvance project

Section 13.0

This information should be found in your award email sent through Fluid Review

- Submit the total approved budget amount as the Target Direct $ in a single project period (no need to break it down by milestone). Leave the Target Indirect $ as 0.00

13.1.2 Select “No” – there is no cost sharing
13.1.3 Select “No” – there is no F&A being applied

Note: Once you receive all the appropriate RAPSS approvals, you will be required to set up a new account via the Controller’s office (http://uco.rutgers.edu/forms-repository) and then send the project number to the TechAdvance team to initiate the transfer of funds.